**Thursday, January 26, 2023**

**Present**: Wendy Miller (Chair), Alex Cranfield, Amelia Morrison, Christine Curran, Danica Cross, Karen Faragher, Kim Hesketh, Kirsten Udvari, Lanna Coletti, Laurie Braidwood, Leslie Suite, Lillian Ciona, Linsday Bray, Lise Montpellier, Margo Russell-Bird, Marla Jackson, Olivia Ng, Rebecca Main, Sam Marvin, Tara Kydd

**Regrets**: Andrea Belanger, Anna Ierullo, Ashley Morrow-Malouf, Bridget Fewtrell, Chris Hartley, Darlene Derbyshire, Janet Isaac, Jennifer Jovanovski, Karen Margallo, Kristen Baumann, Michelle Blackburn, Michelle Truppe, Mileva Vuletic, Sasha Delgado, Tina Jamieson, Tracy Shonk-Lacey

**Staff Support**: Maureen Oulton

1. **Welcome**

Wendy Miller welcomed everyone to the meeting.

1. **Approval of the Agenda**

The agenda was approved as circulated.

1. **Approval of the Minutes**

November 3, 2022 and December 15, 2022. Deferred to next meeting.

1. **Follow up on action items**
   1. *Status of Signing of Formal Partnership Agreements*

George Jeffrey – have one partner who hasn’t signed. Other four have signed. At Niagara, all their partners have signed. TVCC had a couple of partners who were quiet, but they are now talking again. ErinoakKids still have one partner that needs to sign. Surrey Place and Ron Joyce are both at about 50% signed.

* 1. *Informal Partner Updates*

George Jeffrey have done many presentations to informal partners and received positive feedback so far. Quinte received a call from an informal partner with a complex child who’s almost aged out of the pediatric system. This is a child in the youth justice sector. There is concern that local agencies will see the hub agency as the central place to go for all services needed. Surrey Place have had a few informal partners want to sign MOUs and become formal ones.

* 1. *Ujima*

Ujima is a project of the Association of Young Parent families. The Ministry would like to connect EKO members with this association. The association is connected to the mental health space, but not the rehab space. Wendy Miller will share a document listing Ujima agencies that can connect with SSH agencies. Some relationships have already been developed.

* 1. *About My Child*

Some are using the tool for every intake, others just for those who don’t know what they want/need. Discussion ensued on what people are doing. Those using it for everyone find that parents really like it. Most are taking around 30-35 minutes to complete, but some families are completed in 20-45 minutes, depending on the complexity of the family needs. Niagara have created a digital form and are planning to post it on their website next week. They are happy to share with others what they’ve done. Are people using additional questions for exploratory conversations?

* 1. *Revamping Triage Protocols*

NEO Kids are revamping their priority guidelines to triage kids for service. Does anyone have any documentation used by service navigators that they’d be willing to share? If so, please do so.

* 1. *Ministry Request for Target Numbers*

Discussion ensued on target numbers SSH members have been asked to give the Ministry.

* 1. *Potential Discussion Topics*

Please send potential topics for ongoing discussion to Wendy Miller.

1. **Next Meeting**

Thursday, February 23, 2023

1. **Adjournment**

The meeting adjourned at 3:02 pm.